



## Change in Utility Account Information For Water/Sewer Utility Accounts

Date: \_\_\_\_\_

This form is for changing a name, mailing address and/or phone number on an existing account **ONLY**. Make sure to include all of your current account information, then fill out the information you are changing. **DO NOT** use this form for new ownership/tenant information.

### CURRENT ACCOUNT INFORMATION

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Account No: \_\_\_\_\_ Home Phone No: \_\_\_\_\_

(include area code)

Property Address: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### CHANGE REQUESTED

You may complete only the information that is new. For instance, if only your phone number is new, you may just submit the new phone number.

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Home Phone No: \_\_\_\_\_ Work Phone No: \_\_\_\_\_

(include area code)

(include area code)

Full Mailing Address: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Please give reason for name change (example: due to marriage): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_